

**Resolution no. 24/IV/2020
of the Senate of the Jagiellonian University
of 29th April 2020**

on: amendment of the Regulation for first-cycle, second-cycle and long-cycle study programmes and pronounce consolidated text of resolution no. 25/IV/2019 of the Senate of the Jagiellonian University of 24th April 2019 on the decision on Regulation for first-cycle, second-cycle and long-cycle study programmes

Acting by virtue of Art. 28 (1)(2) in accordance with Art. 75 (5) of the Law on Higher Education and Science of 20 July 2018 (Dziennik Ustaw - Journal of Laws of 2020 item 85, as amended) the following was established:

§ 1

In Appendix to Resolution no. 25/IV/2019 of the Senate of the Jagiellonian University dated 29/4/2020 on the decision on Regulation for first-cycle, second-cycle and long-cycle study programmes is amended as follows:

1. § 2 is completed with a new section (12) and shall be read as follows: „*In matters where issuing administrative decision is not necessary student may submit application via:*

- a) *university e-mail account in student.uj.edu.pl domain on rules defined by Dean;*
- b) *USOSweb website.*”

2. § 5 (5) shall be read as follows:

“Mean grade for a given academic year or the whole course of a degree programme is counted as a weighted mean with weightings determined by values of ECTS credits for all grades awarded within that period, subject to Art.5 (6-9). Mean grade shall be counted as follows:

$$\acute{s}rw = \frac{O_1 * w_1 + \dots + O_n * w_n}{w_1 + \dots + w_n}$$

where respective components denote:

\acute{s}rw – mean grade counted to two decimal places;

O_n – grade for course which is taken into account according to rules determined in points 6-9;

w_n– weighting attributed to a given course n, expressed in ECTS credits.”

3. § 5 (6) shall be read as follows: “*If student sits an exam more than one time, in order to count a mean grade a value which is arithmetical mean from grades acquired from all exams, including fail grades, counted to two decimal places.*

4. § 11 (3) shall be read as follows: “*In the case referred to in §11(2) dean decides having examined documentation of the course of a degree programme. Dean may request consultation with course’s coordinator.*”

5. In § 11 (4) section (4a) is added and shall be read as follows: *“Detailed conditions and rules of transferring ECTS credits may be determined by Faculty council with approval of self-governing students organisation.”*
6. § 12 (9) shall be read as follows: *“In case of failure in obtaining credit for classes which are condition for sitting an exam student is entitled to one repeating date of credit before repeat session commencement, provided that for learning methods and verification methods allow such repeat.”*
7. § 12 (14) shall be read as follows: *„Student has the right to review an assessed written work within 14 days from the day of results announcement, with the stipulation that in case of obtaining fail grade in first attempt, review must be allowed before second attempt of a given course. There should be scheduled at least two dates for reviewing works. During review student has access to examination paper and student’s examination answers.”*
8. In § 14 (5) section (5a) is added and shall be read as follows: *“Provisions of §14(5) shall apply to final assessment if learning methods and verification methods are allowing that. In case of sequential courses which completing is required to attend courses in next semester, the deadline for submission of request is 5 days from the date of announcement of exam second attempt grade.”*
9. § 15 (1) shall be read as follows: *“Dean, acting ex officio or upon a motion filed by student or self-governing students organisation within 21 days from the day of results announcement, however not later than 20th of September in accordance to exams in summer repeat session may order an conduction of commission exam in the case of:
1) irregularities which occurred during exam conduction or
2) the scope of conducted exam exceeded the scope specified in announcement referred to in § 12 (2) hereinabove.”*
10. § 17 (1) shall be read as follows: *“Diploma thesis shall be prepared under guidance of academic teacher who holds academic title or academic degree of doktor habilitowany. As supervisor may be appointed also academic teacher who holds academic degree of doktor under permission from Faculty council. Provision of § 1 (2) (9) shall apply accordingly.”*
11. § 17 (2) shall be read as follows: *“Faculty council may establish additional requirements as regards conduction of diploma theses as well as it may authorize to act as supervisors persons who hold at least academic degree of doktor.”*
12. § 19 (1) shall be read as follows: *„Diploma thesis shall be assessed by supervisor and reviewer in accordance with scale determined in § 5 (2) hereinabove. Reviewer must hold at least academic degree of doktor and if supervisor holds the degree of doktor – reviewer must hold at least academic degree of doktor habilitowany. Faculty council may establish additional requirements for reviewer.”*
13. § 28 shall be read as follows: *“1. Upon dean’s consent student may change the form of degree programme from full-time to part-time during academic year within a given field of study.”*

2. *Student may change the form of degree programme from part-time to full-time in next academic year in the case of achieving mean grade from the current course of study not less than 4,5. Faculty council may determine additional conditions for the change of form of degree programme from part-time to full-time.*”
14. § 32 (8) shall be read as follows: *“Upon student’s motion dean may grant dean’s leave for important circumstances which make it impossible to participate in classes, particularly resulting from health condition, disability or related to childbirth and raising a child. Dean’s leave may be granted twice within the course of study, in the maximum amount of four semesters, subject to section 2 hereinabove. In exceptional cases dean may once grant dean’s leave provided that granted leave won’t be longer than four semesters.”*
15. § 32 (11) shall be read as follows: *“In the case of granting dean’s leave for health related reasons, which make it impossible to participate in classes in order to undertake studying after the leave, student must present a dean with medical certificate confirming lack of contraindications for continuation of studies.”*
16. § 34 (2) shall be read as follows: *“In the case of granting a leave for medical reasons which make it impossible to participate in classes or because of pregnancy, consent referred to in point 1 hereinabove may be granted provided that student presents a dean with medical certificate confirming lack of contraindications for participating in classes and sitting exams and credits.”*
17. § 36 (9) shall be read as follows: *“In the case of striking from students’ register of a field of study, level and study profile and non-conduction of degree programme within the same field of study, level and study profile, dean may agree for readmission to degree programme, if there is convergence of learning outcomes, taking into consideration programme differences.”*
18. § 38 (1)(2) shall be read as follows: *“did not repeat year of studies during degree programme, except for repeat year of studies referred to in § 43(2).”*
19. In § 40 section 4 is added and shall be read as follows: *„In case of violation of course passing conditions by person conducting classes or course coordinator, student or self-governing students organisation body has the right to inform the dean about the case immediately.”*
20. After § 42 new § 43 is added and shall be read as follows::
- “1. Upon a student’s motion dean agrees to register student to succeeding year of study in the case of acquiring at least 30 ECTS credits in academic year 2019/20 within dates referred to in § 9 (2) (3) or (4) sentence 2 (dates for passing a year of study) and meeting other conditions specified in a study programme (conditional registration). Provisions of § 10 (7-10) shall apply accordingly.*

2. *Upon a student's motion dean agrees to retake student's last year of study which was realized in academic year 2019/20 in case of failure in obtaining the number of ECTS credits which is required in order to finish the last year of study or in case of failure of meeting other requirements for last year of study stated in study programme. Use of retaking the year based on this provision does not deprive the student of the possibility of applying for retaking the year of study referred to in §14 hereinabove. Provisions of § 14 (6-7) shall apply accordingly.*

3. *In cases mentioned in §43 (1-2) dean agrees for conditional registration or retaking the academic year only if failure in obtaining the number of ECTS credits which is required in order to finish the last year of study or in case of failure of meeting other requirements for last year of study stated in study programme in academic year 2019/2020 is caused by the temporarily reducing the functioning of the Jagiellonian University in connection with the prevention and eradication of COVID-19. In that case there are no fees for retaking classes for the reason of unsatisfactory learning achievements or programme differences.*

4. *Provisions of §43 (1-3) are in force in academic year 2020/2021.*

§ 2

Consolidated text of Regulation for first-cycle, second-cycle and long-cycle study programmes, which amendments adopted by the resolution constitutes an attachment to this resolution.

§ 3

This Regulation shall come into force on 1st October 2020.